

No More Pizza: Lessons from the First Two Years of a Mandatory PD Course

**NALP Annual Education Conference, Boston, MA
Wednesday, April 13
3:15-4:30 p.m.**

Potential Steps/Considerations in establishing a mandatory non-credit PD course for first-year students based on our experience at DePaul:

1. Identify the goal:

To have the best-prepared law students possible; we can't afford to have students blow interviews, not know how to network, not know about the market, and, perhaps most importantly, not know themselves.

2. Get Faculty Buy-In and Approval:

- Get the dean on board and a doctrinal or a legal writing professor to assist you in presenting to the Curriculum Committee
- Try to get it for credit (tried for one-credit): this sends a message to students that the course is valuable
- Otherwise, come up with a stick—no credit but pass/fail course (appears on transcript)
- Avoid too much emphasis on soft skills (or the “obvious”) in the proposal.
- A dramatic fall in U.S. News ranking can be your friend!

3. Devise and Implement Syllabus (See syllabi attached for Years 1 and 2)

- What do we hope they will learn from these sessions?
- Choice: Now that they are a captive audience, do we tell them everything they need to know or do we focus on key points?

- Readings over the summer (or during the year) and how much?
- How many units per semester—concern with overburdening first-years?
- Length of classes (45 mins/hour)
- Take into account student attention spans
- Time off between weeks? Get it all done well before finals
- Spread out classes over the semester?
- What format will work best to give students flexibility: combination of online, small groups, section meetings
- Consider doing about half of the classes online with quizzes
- What extra activities do you want them to do and timing? Approved resume, cover letter, required networking events, mock interview, informational interview
- The fate of the Career Plan
- How much of your standard first-year programming do you include?
- Approach evening students differently?

4. Additional Considerations

- Videotape panels of alums and students; use screenwriter for resumes and cover letters
- Tracking fulfillment of requirements; periodic reporting; and follow-up
- Blackboard/D2L site—share materials, house videos
- Monday administrative emails
- Coordination with Academic Support/Student Affairs
- Faculty Review Committee
- Student Evaluations and Planning for Next Year

Preparing to Practice

2015-16 Course Syllabus for Daytime Students

Purpose and Requirements

Preparing to Practice introduces first-year students to the legal profession and provides students with the professional, strategic, and interpersonal skills critical for career success. For eight weeks in the fall semester and seven weeks in the spring semester, students learn from Law Career Services (LCS) facilitators, professors, and practicing attorneys, mostly DePaul Law alumni.

The course features a variety of teaching methods including panels, section meetings, short videos and small groups.

Upon completion of this mandatory course, students will receive a pass/fail notation on their transcripts. In order to pass the course, students must do the following:

- Attend all panels and section meetings and view all assigned videos (including completing the corresponding quizzes). Students may make-up live sessions by watching a recorded session and taking a quiz.
- Participate in at least one LCS-approved networking event each semester.
- Submit a draft revised resume on Vincent by September 21, 2015. All resumes must be finalized and approved by their advisors by November 20, 2015.
- Participate in a mock interview and complete a survey of the experience between September 21 and November 20.
- Meet individually with their assigned career advisors between October 15 and November 20.
- Draft and have an approved cover letter by February 15, 2016.
- Participate in an informational interview followed by a report between February 15 and April 22, 2016.

Fall Semester 2015

<u>Week of</u>	<u>Class Detail</u>
Aug 17	Orientation: <u>Small Group Discussions</u> of Summer Readings
Aug 24	Panel (1): <u>Litigation</u> Practitioners*
Aug 31	Panel (2): <u>Transactional</u> Practitioners*
Sept 7	Online: <u>Writing Legal Resumes, Cover Letters, Thank You Notes and Creating a Professional Online Presence</u> (quizzes due September 21 st)
Sept 14	Section Meeting: <u>Interviewing</u> (informational, mock and real); <u>Building and Maintaining Professional Relationships</u>
Sept 21	Week Off
Sept 28	Week Off
Oct 5	Online: <u>Avoiding the Pitfalls: Stress Management and Time Management</u> (quizzes due October 19 th)
Oct 12	Section Meeting: <u>Introduction to the Legal Job Search: 1L Summer</u>
Oct 19	Panel (3): <u>Public Sector</u> Practitioners*

Spring Semester 2016

<u>Week of</u>	<u>Class Detail</u>
Jan 11	Online: <u>What to Make of First Semester – Regrouping and Planning a Fresh Start</u> (quizzes due January 25 th)
Jan 18	Panel (4): <u>Alternative Career</u> Practitioners - Options in the New World of Legal Practice*
Jan 25	Panel (5): <u>Writing for Success – LARC in the Real World*</u>
Feb 1	Small Groups: <u>On the Job: Taking an Assignment and Receiving Constructive Feedback</u>
Feb 8	Week Off
Feb 15	Week Off
Feb 22	Panel (6): <u>Summer Success – Learning from Your Peers*</u>

Feb 29
March 7

Panel (7): Small Firm/Solo Practitioners*

Online: Planning Your Academic Career for Professional Success - Course Selection, Bar Prep, and the Bar Exam (quizzes due March 21st)

* Panels will meet twice in two large classrooms, one at noon and one at 4:45pm. Space is limited: attendance is first come, first served; otherwise, students may watch the recorded session via D2L and take the corresponding quiz to receive credit.

Session Descriptions

Fall Semester

Introduction to the Profession: Practitioner Panels

This multi-week arc of the course presented in both semesters introduces students to various practice areas and alternative careers. Presentations will feature various types, sizes, and styles of legal practice: e.g., legal-aid attorneys, governmental attorneys, corporate counsel, judicial clerks, criminal attorneys, small firm and solo practitioners, and medium and large firm practitioners. These presentations are designed to whet the students' appetites for information about various specific practice areas such as IP and health law.

Writing Legal Resumes, Cover Letters, Thank You Notes and Professional Online Presence

Short videos will introduce students to resume and cover letter writing for law jobs. The session will also discuss thank-you notes, other correspondence students might send to prospective employers, and creating a professional online presence. Students will write their first draft of a resume after this session and submit it for review by their career advisors.

Interviewing: Preparing for Interviews, Getting the Offer and Building and Maintaining Professional Relationships

This interactive session will feature improv and will provide tips on preparing for and succeeding at interviews. Topics include pre-interview research and preparation, common questions, handling difficult or inappropriate questions, and dressing for success. We will discuss how to make connections with others in the profession covering a range of topics from professional protocol, to starting and ending conversations.

Avoiding the Pitfalls: Time Management, Stress Management, Addiction and Depression

This online session will feature a discussion of time management techniques that will allow students to gain control over their calendars and work days. Developing strong stress-management skills is critical for long-term professional happiness and success. This session will introduce students to university resources available to help with mental health concerns. It will also provide an introduction to risks of impairment due to substance abuse, with a presentation from the Lawyer's Assistance Program.

Introduction to the Legal Job Search: 1L Summer

The LCS Staff will introduce students to the resources available for job searching. Students will also learn about the timetables for applying for various legal jobs for the summer after the first year and beyond.

Spring Semester

What to Make of First Semester – Regrouping and Planning a Fresh Start

With fall semester finals behind you and your grades now a reality, the beginning of the spring semester is often a sobering time for 1Ls. We will discuss how to grow beyond your first semester, learn from your initial experience with law school finals, and improve your performance going forward with specific, practical tips.

Writing for Success – LARC in the Real World

Practicing attorneys will discuss the types of legal writing they do each day and how they have applied in real life what they learned in the three-semester LARC classes and other law school drafting classes.

On the Job: Taking an Assignment and Receiving Constructive Feedback

Led by practitioners in small group sessions, students will learn how to take an assignment from a supervising attorney and what to expect during an evaluation of their work. This session will discuss ways to handle constructive criticism in a positive manner. Students will also discuss common ethical scenarios that they will encounter in practice.

Summer Success Strategies – Learning From Your Peers

You will learn from second-year students how they got their summer jobs after first-year, what they did on the job and what they learned.

Planning Your Academic Career

How do you select course for your second year and beyond? The bar exam may be two years away – but things you do and decisions you make today will determine whether you will pass the most important test of your career. As a 1L, what do you need to know about the bar exam? And what elective courses will help boost your chances for passing the bar?

Questions?: Please contact Bill Chamberlain (Assistant Dean & LCS Director), Shannon Schaab (LCS Associate Director) or Bonnie Tunick (LCS Assistant Director) with any questions you may have about the course in general: wchamber@depaul.edu; sschaab@depaul.edu; btunick@depaul.edu. For questions about how the course requirements apply to you, please contact your assigned career advisor (after October 15th). LCS is located in the Student Services Suite, 300 Lewis. Main line: 312.362.8385.

Preparing to Practice

2015- 2016 Course Syllabus for Evening Students

Purpose and Requirements

Preparing to Practice introduces first-year students to the legal profession and provides students with the professional, strategic, and interpersonal skills critical for career success. Students learn from Law Career Services (LCS) facilitators, professors, and practicing attorneys, mostly DePaul Law alumni.

The course features a variety of teaching methods including panels, a weekend section meeting and short videos.

Upon completion of this mandatory course, students will receive a pass/fail notation on their transcripts. In order to pass the course, students must do the following:

- Attend all panels and section meetings and view all assigned videos (including completing the corresponding quizzes). Students may make-up live sessions by watching a recorded session and taking a quiz.
- Participate in at least one LCS-approved networking event in the Spring semester.
- Submit a draft revised resume on Vincent by September 21, 2015. All resumes must be finalized and approved by LCS by November 20, 2015.
- Draft and submit a cover letter to Bonnie Tunick by February 15, 2016 and have an approved cover letter by April 1, 2016.
- Meet individually with their assigned career advisor, Bonnie Tunick, at least once before April 22, 2016.
- Participate in an informational interview followed by a report between February 15 and April 22, 2016.

Fall Semester 2015

<u>Week of</u>	<u>Class Detail</u>
Aug 17	Orientation: <u>Small Group Discussions</u> of Summer Readings
Aug 24	Panel (1): <u>Litigation Practitioners*</u>
Aug 31	Panel (2): <u>Transactional Practitioners*</u>
Sept 7	Online: <u>Writing Legal Resumes, Cover Letters, Thank You Notes and Professional Online Presence</u> (quizzes due September 21 st)
Sept 21-Oct 12	5 Weeks Off
Oct 19	Panel (3): <u>Public Sector Practitioners*</u>

Spring Semester 2016

<u>Week of</u>	<u>Class Detail</u>
Jan 11	Online: <u>What to Make of First Semester – Regrouping and Planning a Fresh Start</u> (quizzes due January 25 th)
Jan 18	Panel (4): <u>Alternative Career Practitioners</u> - Options in the New World of Legal Practice*
Jan 25	Panel (5): <u>Writing for Success – LARC in the Real World*</u>
Feb 1	Week Off
Feb 8	Week Off
Sat, Feb 13 OR Sun, Feb 21	Day-long Section Meeting: <u>Interviewing, Building and Maintaining Professional Relationships</u> and Small Groups: <u>On the Job – Taking an Assignment and Receiving Constructive Feedback</u> . Followed by a Networking Event
Feb 22	Week Off
Feb 29	Panel (7): <u>Small Firm/Solo Practitioners*</u>
March 7	Online: <u>Planning Your Academic Career for Professional Success - Course Selection, Bar Prep, and the Bar Exam</u> (quizzes due March 21 st)

* Panels will meet twice in two large classrooms, one at noon and one at 4:45pm. Space is limited: attendance is first come, first served; otherwise, students may watch the recorded session via D2L and take the corresponding quiz to receive credit.

Session Descriptions

Fall Semester

Introduction to the Profession: Practitioner Panels

This multi-week arc of the course presented in both semesters introduces students to various practice areas and alternative careers. Presentations will feature various types, sizes, and styles of legal practice: e.g., legal-aid attorneys, governmental attorneys, corporate counsel, judicial clerks, criminal attorneys, small firm and solo practitioners, and medium and large firm practitioners. These presentations are designed to whet the students' appetites for information about various specific practice areas such as IP and health law.

Writing Legal Resumes, Cover Letters, Thank You Notes and Professional Online Presence

Short videos will introduce students to resume and cover letter writing for law jobs. The session will also discuss thank-you notes, other correspondence students might send to prospective employers, and creating a professional online presence. Students will write their first draft of a resume after this session and submit it for review by their career advisor.

Spring Semester

What to Make of First Semester – Regrouping and Planning a Fresh Start

With fall semester finals behind you and your grades now a reality, the beginning of the spring semester is often a sobering time for 1Ls. We will discuss how to grow beyond your first semester, learn from your initial experience with law school finals, and improve your performance going forward with specific, practical tips.

Writing for Success – LARC in the Real World

Practicing attorneys will discuss the types of legal writing they do each day and how they have applied in real life what they learned in the three-semester LARC classes and other law school drafting classes.

Interviewing: Preparing for Interviews, Getting the Offer and Building and Maintaining Professional Relationships

This interactive session will feature improv and will provide tips on preparing for and succeeding at interviews. Topics include pre-interview research and preparation, common questions, handling difficult or inappropriate questions, and dressing for success. We will discuss how to make connections with others in the profession covering a range of topics from professional protocol, to starting and ending conversations.

On the Job: Taking an Assignment and Receiving Constructive Feedback

Led by practitioners in small group sessions, students will learn how to take an assignment from a supervising attorney and what to expect during an evaluation of their work. This session will discuss ways to handle constructive criticism in a positive manner. Students will also discuss common ethical scenarios that they will encounter in practice.

Planning Your Academic Career

How do you select classes for second year and beyond? The bar exam may be two years away – but things you do and decisions you make today will determine whether you will pass the most important test of your career. As a 1L, what do you need to know about the bar exam? And what elective courses will help boost your chances for passing the bar?

Questions?: Please contact Bill Chamberlain (Assistant Dean & LCS Director), Shannon Schaab (LCS Associate Director) or Bonnie Tunick (LCS Assistant Director) with any questions you may have about the course in general: wchamber@depaul.edu; sschaab@depaul.edu; btunick@depaul.edu. For questions about how the course requirements apply to you, please contact your assigned career advisor (after October 15th). LCS is located in the Student Services Suite, 300 Lewis. Main line: 312.362.8385.

Preparing to Practice

2014-15 Course Syllabus

Purpose and Requirements

Preparing to Practice introduces 1Ls to the legal profession and provides students with the professional, strategic, and interpersonal skills critical for career success. Students meet for eight weeks each semester, in their assigned sections or in larger groups, to learn from Law Career Services (LCS) facilitators, professors, and practicing attorneys, mostly DePaul Law alumni.

Upon completion of this mandatory course, students will receive a pass/fail notation on their transcripts. In order to pass the course, students must do the following:

- Attend class sessions, with no more than one absence each semester (but may make up one missed class by viewing a recorded session and taking a corresponding quiz)
- Attend at least 3 of 5 Law Practice 101 practice area panels
- Participate in at least one LCS networking event each semester
- Meet individually with their assigned career advisors in the fall, providing a draft resume (based upon LCS's Resume Outline) at least two days prior to their advising appointments; students must have approved resumes by the end of the academic year
- Participate in a mock interview and complete a survey of the experience
- Participate in a day-long court visit or half-day visit followed by a report
- Work with career advisors on cover letter and career plan drafts with approved documents by the end of the academic year

Fall Semester 2014

<u>Week of</u>	<u>Class Detail</u>
Aug 18	Orientation—Group Discussion of <u>Mindset</u> by Carol Dweck
Aug 25	Self-Assessment: Knowing Your Strengths & Blind Spots; Choosing a Career Path
Sept 1	Writing Legal Resumes, Cover Letters & Thank You Notes
Sept 8	Law Practice 101*: Litigation Practitioner Panel
Sept 15	Law Practice 101*: Transactional Practitioner Panel
Sept 22	Interviewing: Preparing for Interviews and Getting the Offer
Sept 22-Nov 25	Participate in mock interview and complete survey or Participate in day-long court visit or half-day visit and complete report (activity assigned by sections)
Sept 29	Law Practice 101*: Public Sector Practitioner Panel
Oct 6	Introduction to the Legal Job Search: 1L Summer
Oct 13	Building and Maintaining Professional Relationships
Oct 15-Nov 25	Meet individually with assigned career advisor, providing a draft resume (based upon LCS's Resume Outline) no later than two days prior to advising appointment
By Nov 25	Participate in at least one LCS networking event

Spring Semester 2015

Jan 12	Professionalism and Ethical Dilemmas
Jan 19	Law Practice 101*: Small Firm/Solo Practitioner Panel
Jan 26	Law Practice 101*: Alternative Career Practitioner Panel - Options in the New World of Legal Practice
Feb 2	On the Job: Taking an Assignment and Receiving Constructive Feedback
Feb 9	Avoiding the Pitfalls: Stress Management, Addiction and Depression
Feb 9-Apr 21	Participate in mock interview and complete survey or Participate in day-long court visit or half-day visit and complete report (activity assigned by sections)
Feb 16	Time Management and Creating a Professional Online Presence
Feb 23	Beyond the Memo: Writing for Success
Mar 2	How does it work? The Economics of the Legal Profession
By Apr 25	Have approved drafts of resume, cover letter and career plan; Participate in at least one LCS networking event

* Students must attend at least 3 of the 5 Law Practice 101 practice area panel programs. Law Practice 101s will meet twice in two large classrooms, one at noon and one at 4:45pm. Space is limited: attendance is first come, first served; otherwise, students may watch the recorded session via D2L and take the corresponding quiz to receive credit.

Session Descriptions

Fall Semester

Orientation: Overview of Course and Small Group Discussion of Mindset by Carol Dweck

Self-Assessment: Knowing Your Strengths & Blind Spots; Choosing a Career Path

Students will be introduced to the 26 Core Competencies for lawyer success and a variety of self-assessment tools that they may take. The class will help students identify their strengths, skills and interests. The class will enable them to make more informed decisions about practice areas. And there will be continuing discussion of the growth-mindset. This session is an important prerequisite for forming an intelligent answer to one of the key questions in any interview: "Why should we hire you?"

Writing Legal Resumes, Cover Letters & Thank You Notes

This interactive session will introduce students to resume writing for law jobs. In addition, students will learn how to request references and format reference lists. The session will also discuss cover letters, thank-you notes, and other correspondence students might send to prospective employers. Students will write their first draft of a resume after this session and submit it for review by their career advisors.

Introduction to the Profession: Law Practice 101 Practitioner Panels

This multi-week arc of the course presented in both semesters introduces students to various practice areas and alternative careers. Presentations will feature various types, sizes, and styles of legal practice: e.g., legal-aid attorneys, governmental attorneys, corporate counsel, judicial clerks, criminal attorneys, small firm and solo practitioners, and medium and large firm practitioners. Students will learn the breadth of types of law practice available. These presentations are designed to whet the students' appetites for information about various specific practice areas such as IP and health law.

Interviewing: Preparing for Interviews and Getting the Offer

This interactive session will feature role-plays and the LCS staff will provide tips on preparing for and succeeding at interviews. Topics include pre-interview research and preparation, common questions, handling difficult or inappropriate questions, and dressing for success. In this session, we will cover the mock interview and court visit requirements of this course.

Introduction to the Legal Job Search: 1L Summer

This session will introduce students to the resources available for job searching. Students will also learn about the timetables for applying for various legal jobs for the summer after the first year and beyond.

Building and Maintaining Professional Relationships

This session will discuss practical tips on how to make connections with others in the profession covering a wide range of topics from professional protocol, to starting and ending conversations. Students are expected to attend at least one designated networking event sponsored by LCS each semester.

Spring Semester

Professionalism and Ethical Dilemmas

Students will spend much of this session in small groups discussing common ethical scenarios that they will encounter in practice. We will discuss the higher standards of behavior expected in the legal profession generally.

On the Job: Taking an Assignment and Receiving Constructive Feedback

Led by practitioners, in this session, students will learn how to take an assignment from a supervising attorney and learn what to expect during an evaluation of their work. This session will discuss ways to handle constructive criticism in a positive manner.

Avoiding the Pitfalls: Stress Management, Addiction and Depression

The lore on depression, substance abuse, and the legal profession is voluminous. Developing strong stress-management skills is critical for long-term professional happiness and success. Learning these skills in law school can help student happiness and satisfaction with their law school experience. This session will introduce students to university resources available to help with mental health concerns. It will also provide an introduction to risks of impairment due to substance abuse, with a presentation from the Lawyer's Assistance Program.

Time Management and Creating a Professional Online Presence

This interactive session will feature a discussion of time management techniques that will allow students to gain control over their calendars and work days. The class will include a discussion of the use and abuse of social media in the job market; LinkedIn is the most important source of job openings online as well as a vehicle for students to network. The session will also feature practical tips on cleaning up and maintaining a professional image online.

Beyond the Memo: Writing for Success

Students will learn how to turn prior work into writing samples. Topics include choosing material, editing material to meet employer guidelines, and polishing work. Students will also learn more about crafting professional emails and documents in the legal office.

How does it work? The Economics of the Legal Profession

This session will discuss how law firms and non-profits work as businesses and what students need to know about law and accounting as they move forward.

Fall Semester Class Schedules

Section A

Self-Assessment	Mon, Aug 25	10:30-11:45am	241 Lewis
Legal Resumes	Weds, Sept 3	10:30-11:45am	241 Lewis
Litigation 101*	Tues, Sept 9, 4:45-5:30pm (241) or Weds, Sept 10, 12-12:45pm (241)		
Transactional 101*	Tues, Sept 16, 4:45-5:30pm (241) or Thurs, Sept 18, 12-12:45pm (241)		
Interviewing	Mon, Sept 22	10:30-11:45am	341 Lewis
Public Sector 101*	Weds, Oct 1, 12-12:45pm (241) or Weds, Oct 1, 4:45-5:30pm (241)		
Legal Job Search	Mon, Oct 6	10:30-11:45am	241 Lewis
Networking	Mon, Oct 13	10:30-11:45am	241 Lewis
Sept 22-Nov 25	Participate in a mock interview and complete a survey of the experience		
Oct 15-Nov 25	Meet individually with assigned career advisor, providing a draft resume (based upon LCS's Resume Outline) no later than two days prior to advising appointment		
By Nov 25	Participate in at least one LCS networking event		

Section B

Self-Assessment	Tues, Aug 26	3:00-4:15pm	805 Lewis
Legal Resumes	Tues, Sept 2	3:00-4:15pm	805 Lewis
Litigation 101*	Tues, Sept 9, 4:45-5:30pm (241) or	Weds, Sept 10, 12-12:45pm (241)	
Transactional 101*	Tues, Sept 16, 4:45-5:30pm (241) or	Thurs, Sept 18, 12-12:45pm (241)	
Interviewing	Tues, Sept 23	3:00-4:15pm	805 Lewis
Public Sector 101*	Weds, Oct 1, 12-12:45pm (241) or	Weds, Oct 1, 4:45-5:30pm (241)	
Legal Job Search	Tues, Oct 7	3:00-4:15pm	805 Lewis
Networking	Tues, Oct 14	3:00-4:15pm	805 Lewis
Sept 22-Nov 25	Participate in a mock interview and complete a survey of the experience		
Oct 15-Nov 25	Meet individually with assigned career advisor, providing a draft resume		
(based upon LCS's Resume Outline)	no later than two days prior to advising appointment		
By Nov 25	Participate in at least one LCS networking event		

Section C

Self-Assessment	Fri, Aug 29	1:30-2:45pm	905 Lewis
Legal Resumes	Fri, Sept 5	1:30-2:45pm	905 Lewis
Litigation 101*	Tues, Sept 9, 4:45-5:30pm (241) or	Weds, Sept 10, 12-12:45pm (241)	
Transactional 101*	Tues, Sept 16, 4:45-5:30pm (241) or	Thurs, Sept 18, 12-12:45pm (241)	
Interviewing	Fri, Sept 26	1:30-2:45pm	905 Lewis
Public Sector 101*	Weds, Oct 1, 12-12:45pm (241) or	Weds, Oct 1, 4:45-5:30pm (241)	
Legal Job Search	Fri, Oct 10	1:30-2:45pm	905 Lewis
Networking	Fri, Oct 17	1:30-2:45pm	905 Lewis
Sept 22-Nov 25	Participate in a day-long court visit or half-day visit followed by a report		
Oct 15-Nov 25	Meet individually with assigned career advisor, providing a draft resume		
(based upon LCS's Resume Outline)	no later than two days prior to advising appointment		
By Nov 25	Participate in at least one LCS networking event		

Section E

Self-Assessment	Weds, Aug 27	7:45-8:40pm	903 Lewis
Legal Resumes	Weds, Sept 3	7:45-8:40pm	903 Lewis
Litigation 101*	Tues, Sept 9, 4:45-5:30pm (241) or	Weds, Sept 10, 12-12:45pm (241)	
Transactional 101*	Tues, Sept 16, 4:45-5:30pm (241) or	Thurs, Sept 18, 12-12:45pm (241)	
Interviewing	Mon, Sept 22	7:45-8:40pm	903 Lewis
Public Sector 101*	Weds, Oct 1, 12-12:45pm (241) or	Weds, Oct 1, 4:45-5:30pm (241)	
Legal Job Search	Weds, Oct 8	7:45-8:40pm	903 Lewis
Networking	Weds, Oct 15	7:45-8:40pm	903 Lewis
Sept 22-Nov 25	Participate in a day-long court visit or half-day visit followed by a report		
Oct 15-Nov 25	Meet individually with assigned career advisor, providing a draft resume		
(based upon LCS's Resume Outline)	no later than two days prior to advising appointment		
By Nov 25	Participate in at least one LCS networking event		

Questions?: Please contact Bill Chamberlain (Assistant Dean & LCS Director) or Bonnie Tunick (LCS Assistant Director) with any questions you may have about the course in general: wchamber@depaul.edu; btunick@depaul.edu. For questions about how the course requirements apply to you, please contact your assigned career advisor (after October 15th). LCS is located in the Student Services Suite, 300 Lewis. Main line: 312.362.8385.