I. Chair Position
   a. Beth McManus stepped down as Chair of this Section.
   b. Kristine Bridges has accepted the Chair position for the remainder of Beth’s term.

II. Collaboration with Lawyer Professional Development Section
   a. Kristine and Molly Peckman, Chair of the Lawyer Professional Development Section, held a conference call in January to discuss potential collaborations between the sections.
   b. The sections collaborated on a 2-part NALP Bulletin feature in December and January.
   c. Ideas for further collaboration include: webinar on essential topics and course for a professional development training program; conference call where employers share what law schools “need to know” about professional development

III. Section Call
   a. Only 2 Section members joined the call, in addition to Mary Beal and Traci Jenkins: Donna Gerson (consultant) and Jeff Becker (NY Law).
   b. Bulletin Article – The section has a Bulletin Article slated for the April issue and due on March 1. A call was made for those interested in drafting an article. Calls will be made to active members of the group to determine interest. If an author is not found, Kristine will author by deadline.
   c. Collaboration Ideas – Feedback sought on ideas from LDP Section.
   d. Experiential Learning Survey – It appears that this project is being tabled at the moment. Traci will confer with the Board about the status of this project.
   e. Environmental Scanning – Jeff suggested that we consider putting together some type of toolkit to help law schools deal with the debates being focused on law schools. CSOs/PDOs are being tagged as offices you “love to hate”. Can we work on a positive analysis as to why these offices are an excellent resource? Others thought this would be very helpful. This may or may not be appropriate for this section, but Traci will confer with the Board to see if this endeavor is already underway.

IV. Annual Conference
   a. Welcome Table – Tuesday, April 23rd 6:00 – 7:30 p.m. – Kristine will staff.
   b. Section Meeting – Wednesday, April 24th