To: Fred Thrasher, Deputy Director  
Melanie Priddy, Board Liaison

From: Tamesha Keel, Section Chair

Date: June 21, 2019

Re: Lawyer PD Section Report

Thank you for the opportunity to serve as the 2019-2020 Section Chair. The Section is off to a good start!

At the annual conference in San Diego, the group introduced themselves and discussed general NALP governance to new members.

The Section also brainstormed ideas for Bulletin articles, RFPs, and/or webinars. These items were forwarded to the relevant workgroups to follow up. Similarly, additional ideas for were generated during the Section’s first call in May.

I. Work Group Leaders:

- Best Practices in Lawyer PD – Stephanie Felder with Yuliya LaRoe assisting
- Education – Terrene Burke & Ashley DeBrino
- Lawyer/Law Student PD Collaboration – Tonya Gaskins & Andrea Hilton
- Membership – Brittaney Schmidt & Melissa Schwind
- Professional Identity Formation – Nikki Ingram & Quaime Lee
- Strategic Planning – Traci Jenkins & Jeanne Picht

To assist the workgroups with their responsibilities, I also disseminated last year’s Board reports for their review as well as the names of their predecessors to contact.

II. Work Group Updates:

- Best Practices in Lawyer PD
  - The group is working with speakers on at least three webinar topics for the upcoming year.
    - They are also seeking additional ideas and speakers.
  - The workgroup is also posting useful resources to the library concerning best practices for members.
    - The library’s contents are being reviewed to see what additional topics/areas to add.

- Education
- It appears as if there was one, possibly two, RFP groups that contacted the chairs for 2019 PDI.
  
  o The Chairs could not obtain a list of all Section submissions because this is not collected usually but it is highly likely that more were submitted despite the deadline occurring right after AC19 and no extensions.

- The workgroup received eight RFP submissions for AC20 with rankings submitted to NALP

- Two authors are submitting ideas for *Bulletin* articles on the Section’s behalf.
  
  o One of the authors has four possible topics for a total of five articles.

- Deadline reminders were sent for conference RFPs and *Bulletin* articles.

**Lawyer/Law Student PD Collaboration**

- Both workgroups met and are working through several ideas for webinars.
  
  o The groups are meeting again to finalize details.

**Membership**

- This workgroup met to discuss goals and will connect with predecessor to answer remaining questions.

- In addition, the workgroup will also connect with the PDC membership chair to discuss collaborations.

- The workgroup will then decide the best ideas and tasks to move forward with:
  
  o Update NALP welcome email and provide instruction on how to add yourself to sections.

  o Personalized outreach from Membership/Development workgroup with direction on signing up for different groups, depending on role of new members.

  o Develop communication for updating section membership when renewing NALP membership.

  o Outreach around PDI conference and other Lawyer PD focused conferences to expand network.

  o Pull list of current NALP Lawyer PD section members.

  o Identify new NALP members in 2019.
• Identify current NALP Lawyer PD section members who are also PDC members (may be helpful as we explore ways to further collaborate with PDC and to connect at summer conference).

• **Professional Identity Formation**

  o The workgroup is scheduling a joint call with its Law Student Section counterpart to discuss this year’s goal(s) and action steps.

• **Strategic Planning**

  o The workgroup will disseminate a simple, four question survey to the Section to obtain responses for the Section’s strategic plan recommendations.

  o Once the responses are received, select members will be interviewed for further details.

    ▪ Volunteers are needed to help with follow up interviews.

  o The proposed timeline for the survey is:

    ▪ Week of June 17 – Post the questions asking for a response by July 1
    ▪ Week of July 8 – Send a reminder/make calls if responses are low
    ▪ Compile responses and work on draft
    ▪ September 13 – deadline for Section’s strategic plan recommendations

**III. Additional Items**

• No issues were discussed for the Board’s attention.

• The Section’s remaining quarterly calls will be:

  o Friday, October 11, 2019
  o Friday, January 24, 2020
  o Friday, March 27, 2020

*All calls will be held at 3pm ET/2pm CT/Noon PT.*