

Nominee Biographical Sketches: Officers and Directors

PRESIDENT-ELECT

Terrence J. Galligan

Assistant Dean for Career Development
University of California, Berkeley School of Law (Berkeley Law), Berkeley, CA

Selected Employment Background

University of California, Berkeley School of Law (Boalt Hall), Berkeley, CA – Assistant Dean for Career Development Office, July 2006 – present; Director, Career Services Operations, January 2005 – June 2006; Associate Director, Public Interest/Public Sector Programs, January 2002-December 2004

Cooke, Clancy & Gruenthal, LLP, Boston, MA – Partner, January 1999 – December 2001

Harvard University Law School, Office of Public Interest Advising, Cambridge, MA – Program Coordinator (part-time), Fall 1999 – Spring 2000

Office of Independent Counsel, Whitewater and Related Investigations, Washington, DC – Associate Independent Counsel, April 1998 – December 1998

Kirkland & Ellis, New York, NY – Partner, September 1994 – April 1998; Associate, September 1990 – August 1994

Goodwin Procter, LLP, Boston, MA – Associate, September 1988 – August 1990

Professional Memberships and Activities

NALP:

- Director, 2007-2009
- Chair, Nominating Committee, 2011-2012
- Co-Chair, Commission on Recruiting in the Legal Profession, 2009-2011
- Chair, Judicial Clerkship Committee, 2005-2006
- Member, Long Range Strategic Planning Committee, 2009-2010
- Member, PSJD Advisory Group, 2009 – present
- Member, Judicial Clerkship Section, 2004 – present
- Member, Public Service Section, 2002 – present
- Member, LGBT Section, 2004 – present

NALP Presentations:

- Co-Presenter, “Brave New World: The Entry-Level Employment Market after the Great Recession,” on behalf of NALP, LSAC Summer 2012 Workshop
- Panelist, “Bridge to Practice Fellowships: The Demand Continues,” Annual Education Conference, April 2013
- Participant, NALP Future of Lawyer Hiring Roundtable, Chicago, 2010

Co-Presenter, “A Beginner’s Guide to Public Interest Counseling,” Newer Professionals Ask the Experts Webinar Series, 2010

Panelist, “OSCAR Season Review and Look Ahead,” Annual Education Conference, April 2009

Moderator, “OSCAR Review and Preview,” Annual Education Conference, April 2006

Contributor, public interest advising chapter in *Perspectives on Career Services* (NALP 2004)

OSCAR (Online System for Clerkship Application and Review) Law School Advisory Board, Member, 2006-2010
Bay Area Legal Recruiters Association, Member, 2005-present
Consortium of Northern California Law Schools, Member, 2002-present

Educational Background

JD, Georgetown University Law Center, Washington, DC
BA, Georgetown University, Washington, DC, Theology, 1983

VICE-PRESIDENT FOR FINANCE

Diane M. Downs

Director of Attorney Development
Akin, Gump, Strauss, Hauer & Feld LLP, New York, NY

Selected Employment Background

Akin, Gump, Strauss, Hauer & Feld LLP, New York, NY – Director of Attorney Development, August 2010 – present

Paul, Hastings, Janofsky & Walker LLP, New York, NY – Manager, Global Attorney Development Department, January 2007 – August 2010

University of Pennsylvania Law School, Philadelphia, PA – Associate Dean, Career Planning & Placement, January 2004 – December 2006; Co-Director, Career Planning & Placement, July 2003 – December 2003

The University of Chicago Law School, Chicago, IL – Assistant Dean for Career Services, July 2000 – June 2003; Associate Director for Career Counseling and Non-Traditional Career Development, June 1999 – June 2000

Sixth Judicial District of Iowa, Cedar Rapids, IA – Law Clerk, July 1998 – May 1999

Supreme Court, Appellate Division, Albany, NY – Appellate Court Attorney, August 1997-July 1998

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Professional Memberships and Activities

NALP:

- Director, 2010-2012
- Member, Nominating Committee, 2005-2006, 2002-2003
- Chair, Alternative Careers Committee, 2004-2005
- Co-Presenter, "Introduction to the Business and Economics of Law Firm Practice," Annual Education Conferences, 2008 & 2009
- Panelist, End of Season Series 2003, Chicago, IL, "Legends of the Fall"
- Panelist, Annual Education Conference, "LRAPs: The Whole Picture," 2001
- Author, *NALP Bulletin*, "Teaching Law Students the Value of Informational Interviewing"
- Author, *NALP Bulletin*, "Creative Ways to Involve Alumni in Career Services"
- Member, NALP Branding Task Force, 2009
- Member, Experienced Professionals Section
- Member, Educational Planning Advisory Committee, 2005-2006
- Member, Judicial Clerkship Section Alumni Lateral Clerkship Work Group, 2008-2009
- Member, Recruitment Practices Committee, 2003-2004
- Member, Public Service Committee, 1999-2001

- Greater Philadelphia Area Law Schools
- Chicago Area Law School Consortium (CALSC)

Educational Background

- JD, Harvard Law School
- BA, State University of New York at Buffalo

DIRECTORS

Alfred Ray English

- Associate Director of Career Services
- Georgia State University College of Law, Atlanta, GA

Selected Employment Background

- Georgia State University College of Law, Atlanta, GA – Associate Director of Career Services, 2008-present
- Alfred Ray English, LLC, Atlanta, GA – Attorney, 2006-2008
- Ajilon Professional Staffing, Atlanta, GA – Director of National Sales – Legal, 2006-2006
- Kelly Law Registry, Atlanta, GA – Managing Director, 2004-2006
- City of Atlanta, Atlanta, GA – Attorney/Policy Analyst, Atlanta City Council, 2001-2004
- Arrington & Hollowell, P.C., Atlanta, GA – Associate, 2000-2001
- Appalachian School of Law, Grundy, VA – Assistant Professor of Law, Director of Externship Program, 1998-2000
- United States Air Force – Director of Civil, Robins Air Force Base, GA, 1997-1998; Area Defense Counsel, Ramstein Air Base, Germany, 1996-1997; Deputy Staff Judge Advocate, Kunsan Air Base, Korea, 1995-1996; Assistant Staff Judge Advocate, Luke Air Force Base, AZ, 1993-1995

Professional Memberships and Activities

- NALP
- Presenter, Annual Education Conferences

- Chair, Southeast Legal Hiring Conference
- Executive Board Member, Southeast Minority Job Fair

Educational Background

- JD, Howard University School of Law, Washington, DC 1992
- BA, The Ohio State University, Columbus, OH, 1987
- AS, Wentworth Military Junior College, 1983

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Georgia Emery Gray

Director of Legal Personnel and Recruiting
Cleary, Gottlieb, Steen & Hamilton LLP, Washington, DC

Selected Employment Background

Cleary, Gottlieb, Steen & Hamilton LLP, Washington, DC –
Director of Legal Personnel and Recruiting, October
1999 – present; Assistant Legal Personnel and
Recruiting Manager, June 1997 – October 1999
Silver, Freedman & Taff, L.L.P., Washington, DC – Paralegal,
August 1994 – June 1997

Professional Memberships and Activities

NALP:

Member, Nominating Committee, 2009-2010
Vice-Chair, New Career Models Task Force, 2012 –
present
Member, Leadership Development Task Force, 2011 –
present
Member, Educational Programming Advisory Council,
2002-2004
Mid-Atlantic Regional Coordinator, 1999-2000
Presenter, Annual Education Conferences

WALRAA – Washington Area Legal Recruitment
Administrators Association
Strategic Planning Committee, 2008-2009
Board of Directors, 2002-2003

Educational Background

BA, History, Randolph-Macon Woman's College, Lynchburg,
VA, 1994

Melissa Lennon

Assistant Dean for Career Services
Temple University Beasley School of Law, Philadelphia, PA

Selected Employment Background

Temple University Beasley School of Law, Philadelphia, PA –
Assistant Dean for Career Services, 2008 – present;
Senior Director, 2005-2008
Stradley, Ronon, Stevens & Young, LLP, Philadelphia, PA –
Director of Associate Development, 2000-2004;
Association, Litigation Department, 1996-2000

Professional Memberships and Activities

NALP:

Member, Annual Education Conference Planning
Committee, 2012-2013
Chair, Judicial Clerkship Section, 2011 -2013
Vice-Chair, State Court Work Group, Judicial Clerkship
Section, 2008-2011
Member, Membership Support and Advisory Group,
2010-2011
Member, Branding and Marketing Task Force, 2009-2010
Member, Nominating Committee, 2007-2009

(NALP, continued)

Panelist, "Building Connections with the Judiciary," Annual
Education Conference, April 2012
Panelist, "Creating a Clerkship Program," Annual Education
Conference, April 2011
Panelist, "State Court Clerkships," Annual Education
Conference 2010

Temple American Inn of Court, Executive Committee, 2008 –
present
Philadelphia Areas Diversity Job Fair, Board of Directors, 2011
– present
Waldron Mercy Academy, Annual Campaign Committee, 2011
– present

Educational Background

JD, Temple University School of Law, Philadelphia, PA, 1996
BA, English, Lafayette College, Easton, PA

Kisha C. Nunez

Manager of Recruiting and Diversity
Wachtell, Lipton, Rosen & Katz, New York, NY

Selected Employment Background

Wachtell, Lipton, Rosen & Katz, New York, NY – Manager of
Recruiting and Diversity, June 2005 – present; Legal
Recruitment Coordinator, May 2003 – June 2005
Dewey Ballantine LLP, New York, NY – Legal Recruitment
Coordinator, June 2002 – May 2003; Legal Recruiting
Assistant, February 2000 – June 2002

Professional Memberships and Activities

NALP:

Chair, Annual Education Conference Planning Committee
(Austin, 2011-2012)
Member, Nominating Committee, 2010-2011 & 2005-2006
Chair, Diversity Section, 2009-2010
Member, Diversity Summit Planning Committee, 2009
Member, Attrition Retention Work Group, 2008-2009
Regional Coordinator, 2007-2008

NALP Publications:

Author, "What Gets Measured Gets Done: The
Vault/MCCA Law Firm Diversity Database," *NALP
Bulletin*, November 2010
Author, "2012 Annual Education Conference: No Limits!,"
NALP Bulletin, December 2011
Author, "Lessons Learned: Advice from NALP's Diverse
Leaders," *NALP Bulletin*, May 2011

NALP Presentations:

Panelist, "Advanced Recruiting Strategies," Newer
Professionals Forum, February 2013

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Kisha C. Nunez, continued

(NALP Presentations, continued)

- Panelist, "Planning and Managing Standout Summer Programs," Newer Professionals Forum, February 2013 & 2010
- Panelist, "Diversity Hot Topics for Law Firms," Newer Professionals Forum, February 2010
- Panelist, "Pathways to NALP Leadership," Annual Education Conference, April 2011
- Panelist, "The NALP/Street Law Diversity Pipeline Program," Annual Education Conference, April 2009
- Moderator, "Diverse Women: Success Strategies in Law Firms," Annual Education Conference, April 2010
- Panelist, "Managing with Cultural Intelligence," March 2010

Association of Law Firm Diversity Professionals (ALFDP)

- Co-Chair of Membership Committee – present
- Secretary, 2008-2010
- Presenter, "Attorney of Color Recruiting Methods," September 2008

New York City Recruitment Association (NYCRA)

- Treasurer, 2005-2007

Society of Human Resource Management (SHRM)

Other Presentations

- Panelist, "Presenting Yourself in Person," Columbia Law School, January 2009, 2010 & 2011
- Panelist, "Law Firm Associates' Individual Development Plans," Corporate Counsel Women of Color (CCWC) New Associate Conference, April 2012
- Panelist, "What I Wish I Knew About the Interview Process," NYU Law School, February 2012 & March 2013
- Panelist, "Professional Development Workshop – Resumes and Interviewing," Yale Law Women, April 2012

Educational Background

BA, Psychology modified with Sociology, Dartmouth College, Hanover, NH

Cybele E. Smith

Director, Public Service and Public Interest Program, The Ohio State University, Moritz College of Law, Columbus, OH

Selected Employment Background

The Ohio State University, Moritz College of Law, Columbus, OH – Director, Public Service and Public Interest Programs, 1998 – present

Professional Memberships and Activities

NALP:

- Recipient, Recognition of Service Excellence Award, January 2012
- Member, Annual Education Conference Planning Committee, 2012-2013
- Member, Nominating Committee, 2008-2009
- Member, Bridge to Practice Ad Hoc Committee, 2012 – 2013
- Vice-Chair, Annual Education Conference Planning Committee, 2007-2008
- Speaker, NALP/PSLawNet Mini-Conference, Washington, DC, October 2007
- Member, Public Service Section
- Vice-Chair/Work Group Leader, NALP/PSLawNet Mini-Conference, Washington, DC October 2006;
- Vice-Chair/Work Group Leader, RFP Process, 2009-2011; Member, NALP/PSLawNet Mini-Conference Planning Committee, 2006-2010
- Speaker, Annual Education Conferences, 2012, 2010, 2001
- Author, *NALP Bulletin*, November 2012, February 2008, February 2000

Equal Justice Works, National Advisory Committee Member, 2008-2010

American Association of Law Schools (AALS), Member
Rhode/Drinan Awards Chair for Section on Pro Bono, 2007-2009

Westerville Uptown Review Board, Member, 2004

Genoa Township, OH, Board of Zoning Appeals, Member, 2010-2015

OSU Student Conduct Panel, 2006-present

OSU University Staff Advisory Committee Member, 2002-2005; 2006-2007

American Bar Association, Member

Ohio State Bar Association, Member

Columbus Bar Association, Member

Professionalism and Ethics Committee, 2010-2012

Educational Background

JD, Capital University Law School, Columbus, OH

BA, The Ohio State University, Columbus, OH